# INFORMATION SHEET

## [2019-2020]

<table>
<thead>
<tr>
<th>University’s Name</th>
<th>Université de Nantes</th>
</tr>
</thead>
</table>
| **Study Abroad, International Education and Exchanges office** | International Relations Office  
*Direction des relations internationales - DRI* |
| **Mailing Address**        | Université de Nantes - Direction des relations internationales  
1 Quai de Tourville  
BP 13522  
44035 Nantes Cedex 1  
France |
| **Street Address**         | Maison des Echanges Internationaux et de la Francophonie (MEIF)  
15 Chaussée de la Madeleine  
44000 NANTES  
France  
Tél : +33 (0)253 462 162  
Fax : +33 (0)253 462 161 |

## International Relations Office Contact Information

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Contact Information</th>
</tr>
</thead>
</table>
| **Vice-president, European Affairs and International Relations** | Ms. Gwenele PROUTIERE-MAULION             | Tel.: +33 (0) 253 462 162  
**vpaeri@univ-nantes.fr** |
| **Director of International Relations**                  | Ms. Nadège SOUCHEREAU                    | Tel.: +33 (0) 253 462 204  
**international.direction@univ-nantes.fr** |
| **Assistant Director of International Relations and in charge of Internationalization projects** | M. Alexandre LE MAILLOT                  | Tel.: +33 (0) 253 462 179  
**international.direction@univ-nantes.fr** |
| **Secretary to the Director**                            | Ms. Tiphaine LE GALOUDEC                 | Tel.: +33 (0) 253 462 175  
**international.secretariat@univ-nantes.fr** |
| **Reception**                                             | M. Mohamed BEN GHAOUIA                   | Tel.: +33 (0) 253 462 162  
**international@univ-nantes.fr** |
| **Incoming Exchange Students and Housing** | Ms. Patricia TORRES-GABILLARD  
Incoming students and Guichet Unique Coordinator, EU exchange students  
Tel.: +33 (0) 253 462 160  
[international.accueil@univ-nantes.fr](mailto:international.accueil@univ-nantes.fr)  
[guichet.unique@univ-nantes.fr](mailto:guichet.unique@univ-nantes.fr)  
Ms. Catalina CRISTANCHO  
Incoming Erasmus+ students  
[international.accueil@univ-nantes.fr](mailto:international.accueil@univ-nantes.fr)  
Ms. Louise RIVALLAND  
Non-EU exchange students, ISEP, Eiffel Scholarship  
Tel.: +33 (0) 253 462 163  
[international.accueil@univ-nantes.fr](mailto:international.accueil@univ-nantes.fr) |
| **Incoming non-exchange/ degree-seeking students** | Ms. Frédérique LAHIRE  
Tel.: +33 (0) 253 462 164  
[international.inscription@univ-nantes.fr](mailto:international.inscription@univ-nantes.fr)  
M. Yohann ALLAIN  
Campus France applications  
Tel.: +33 (0) 253 462 205  
[international.inscription@univ-nantes.fr](mailto:international.inscription@univ-nantes.fr) |
| **Incoming and outgoing professors and administrative staff** | Ms. Pascale BESCHER  
Tel.: +33 (0) 253 462 169  
Pascale.Bescher@univ-nantes.fr |
| **Outgoing Exchange Students** | M. Franck POINTEAU  
Outgoing European Exchanges  
Tel.: +33 (0) 253 462 167  
[international.europe@univ-nantes.fr](mailto:international.europe@univ-nantes.fr)  
Ms. Hélène SUONG  
Outgoing European Exchanges  
Tel.: +33 (0) 253 462 206  
[international.europe@univ-nantes.fr](mailto:international.europe@univ-nantes.fr)  
Ms. Chloé CHASTEL  
Outgoing Non-European Exchanges, and partnerships with the Americas  
Tel.: +33 (0) 253 462 166  
[international.monde@univ-nantes.fr](mailto:international.monde@univ-nantes.fr)  
[international.cooperation@univ-nantes.fr](mailto:international.cooperation@univ-nantes.fr) |
| **Erasmus+ and International Partnerships** | Ms. Anaïs NEDELKA  
Erasmus+ agreements, and other worldwide agreements  
Tel.: +33 (0) 253 462 170  
[international.cooperation@univ-nantes.fr](mailto:international.cooperation@univ-nantes.fr) |
| **European projects** | Ms. Philippine GUILLAUME  
European projects officer  
Tel.: +33 (0) 253 462 165  
philippine.guillaume@univ-nantes.fr  
aap.international@univ-nantes.fr |
| **General Inquires** | [international@univ-nantes.fr](mailto:international@univ-nantes.fr) |
| **Website** | [http://www.univ-nantes.fr/incoming-students-venir-etudier-a-nantes/](http://www.univ-nantes.fr/incoming-students-venir-etudier-a-nantes/) |
Incoming Exchange Students

ACADEMIC INFORMATION

<table>
<thead>
<tr>
<th>General information about our university</th>
<th>Please take a look at our website: Université de Nantes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Academic Calendar</strong></td>
<td></td>
</tr>
<tr>
<td><em>1st semester/term</em></td>
<td>Semester dates: September 2019 - January 2020</td>
</tr>
<tr>
<td></td>
<td>Exam period: mid-December 2019 - January 2020</td>
</tr>
<tr>
<td><em>2nd semester/term</em></td>
<td>Semester dates: January 2020 - May 2020</td>
</tr>
<tr>
<td></td>
<td>Exam period: May 2020 (retake exams usually take place in June)</td>
</tr>
<tr>
<td><strong>Number of ECTS credits required for undergraduate students</strong></td>
<td>30 ECTS credits for one semester</td>
</tr>
<tr>
<td></td>
<td>60 ECTS credits for full academic year</td>
</tr>
<tr>
<td><strong>Number of ECTS credits required for completion of undergraduate honors degree</strong></td>
<td>180 credits</td>
</tr>
<tr>
<td><strong>Language of Instruction</strong></td>
<td>French</td>
</tr>
<tr>
<td><strong>Language Requirements</strong></td>
<td>The Institute of French as a Foreign Language (i-FLE) accepts beginners in their program.</td>
</tr>
<tr>
<td></td>
<td>Students not planning on enrolling at i-FLE are asked to provide proof of proficiency in French attested by either the French department at their home university or by an official French language test/certificate (DELF, DALF, TCF) with the student’s level of proficiency.</td>
</tr>
<tr>
<td></td>
<td>In order to ensure that students complete their coursework successfully, a <strong>minimum level of B1</strong> as defined by the Council of Europe is required to study abroad at the Université de Nantes. Some departments expect students to have a <strong>B2</strong> level or higher.</td>
</tr>
<tr>
<td></td>
<td>Since French embassies and consulates are now increasingly demanding proof of proficiency in French, students will need to verify the requirements applying to their home country.</td>
</tr>
<tr>
<td><strong>French Support Classes for Exchange Students</strong></td>
<td>These classes are offered free of charge for exchange students and take place twice a week during the evening, usually from 6pm to 8pm.</td>
</tr>
<tr>
<td></td>
<td>Students wishing to take the French support classes must request them while filling out the online application.</td>
</tr>
<tr>
<td></td>
<td>French support classes aren’t available for students enrolled in French semester courses at i-FLE.</td>
</tr>
</tbody>
</table>

EXCHANGE FORMALITIES AND APPLICATION

<table>
<thead>
<tr>
<th>Level</th>
<th>Undergraduate and Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Duration of programs</td>
<td>One semester or one academic year</td>
</tr>
<tr>
<td>Services Available to Exchange Students</td>
<td>University Libraries, Sport Centers, Computer Labs, University Health Services, etc.</td>
</tr>
</tbody>
</table>
### Deadlines

Deadlines for filling out the online application and submitting the required documents are as followed:

- **1st semester / full academic year**
  Online application available from **March 1st to May 15th**

- **2nd semester**
  Online application available from **October 1st to November 15th**

For more information about the application process, please refer to our website:

*Etudier/Se former > Incoming students: venir étudier à Nantes > English Version > Incoming Exchange students: More information about the application procedure > Non-European Exchanges/European exchanges.*

### Contact Information for Exchange Students Applications

**Erasmus+ and other European exchange programs**
Ms. Patricia TORRES-GABILLARD

**Non-European exchange programs (including ISEP)**
Ms. Louise RIVALLAND

[国际交流处@univ-nantes.fr](mailto:international.accueil@univ-nantes.fr)

### ARRIVAL INFORMATION

| Guichet Unique International Students Welcome Center | **1st semester**: from August 26th, 2019 to October 4th, 2019  
**2nd semester**: from January 6th, 2020 to January 31st, 2020 |
|-------------------------------------------------------|---------------------------------------------------------------|
| Suggested Arrival Date                                | **1st semester**: September 1st  
**2nd semester**: January 1st - 15th  
*Dates depend on the faculty calendar* |

### ACCOMMODATION

<table>
<thead>
<tr>
<th>Is on-campus housing available for exchange students?</th>
<th>Yes, university housing is available for exchange students only. However, the number of rooms being limited, we cannot guarantee to meet all accommodation requests.</th>
</tr>
</thead>
<tbody>
<tr>
<td>If yes, how do students request on-campus housing?</td>
<td>Students from partner institutions who wish to request on-campus housing can do so while filling out the online application form. Students should apply early in order to increase their chances of being placed in a residence hall. For more information about housing in university residences, please download the Housing document on our website: <em>Etudier/Se former &gt; Incoming students: venir étudier à Nantes &gt; English Version &gt; Incoming Exchange students / More information about the application procedure &gt; Non-European Exchanges/European exchanges</em></td>
</tr>
<tr>
<td>Are residence halls open during semester breaks?</td>
<td>Yes, university residences are open for the entire academic year (September-May) including all school breaks between September and May. There are no additional housing fees during the breaks. Shall students need to extend their stay during the summer (June, July, and August) for academic reasons; they can contact the staff at the International Relations Office for further information.</td>
</tr>
</tbody>
</table>
### If university housing is not available, is there any assistance to find private housing?

Yes, for further information students should refer to our website: Etudier/Se former > Incoming students: venir étudier à Nantes > English Version > International Student Guide > Accommodation and Housing aid

Additional help can be provided upon arrival in Nantes at the International students welcome center - Guichet Unique.

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### VISA AND ENTRY REQUIREMENTS

| Are exchange students required to obtain a student visa? | Students planning to study abroad must contact the French consulate or Campus France services in their country of residence at least 3 months before their departure in order to find out about visa requirements. Generally, if the student’s mobility period in France lasts more than three months, he/she must obtain a long-term student visa before the arrival in France. Citizens from the European Union, the European Economic Area, Andorra, Monaco, San Marino, Switzerland, and the Vatican are not required to obtain a visa to study in France. **Foreigners residing in any of the previously mentioned territories are allowed to stay a maximum of 90 days in France.** Therefore, they must obtain a visa before coming to France. **Students who are part of the ERASMUS+ program but who are not citizens of one of the above mentioned entities must obtain a visa.** |
| Are exchange students allowed to work? | The type of visa that students obtain before their arrival in France determines whether or not they are allowed to work. Students who are allowed to work in France must get their residence permit before starting to work. Foreign students are only allowed to work 964 hours per year (approximately 20 - 21 hours per week) with the exception of academic holidays when they are allowed to work full time. |

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### INSURANCES, FRENCH HEALTH COVERAGE - SOCIAL SECURITY AND HEALTH SERVICES

**French Health Coverage Sécurité Sociale (CPAM)**

All European Union students must have their European Health Insurance Card.

Non-European students will be asked to register online for the National Health Service Coverage using the following website: etudiant-etranger.ameli.fr

For further information about Health coverage and health services, please see our website: Etudier/Se former > Incoming students: venir étudier à Nantes > English Version > International Student Guide > Health coverage and health services

**Do exchange students need to take out any other insurance plans upon arrival?**

Yes, students must purchase a French housing insurance when they arrive to Nantes. This insurance is mandatory in order to move into their living quarters. **Civil liability insurance** is also mandatory for all exchange students.

Housing and civil liability insurances can be purchased as a package online. Further information will be provided by the International Relations Office once the mobility period is confirmed.
### Medical services on campus

Every student enrolled at Université de Nantes has free access to the University’s health services: Service santé - social étudiant - SUMPPS. Students must make an appointment in order to see a practitioner.

For more information, please refer to the following site:  
http://www.univ-nantes.fr/sante

### ESTIMATED EXPENSES (IN LOCAL CURRENCY)

| Academic Expenses (e.g. books and supplies) | For an estimated budget, please refer to our website:  
Etudier/Se former > Incoming students: venir étudier à Nantes > English Version > International Student Guide > Financing your studies and estimated budget |
| --- | --- |
| Visa processing fees | Long stay visa holders will have to register to the French Office of Immigration and Integration (OFII) during the first three months of their arrival in France and pay a tax fee in order to process their visa.  
OFII registration stamp (for non EU students): 60 €  
Student resident permit renewal: 49 €  
*2018-2019 Rates |
| CVEC - Student and Campus Life Contribution | Exchange students are exempted of this contribution. However, there are some exceptions. Ask your coordinator for more information.  
Free-movers must pay the 90€ contribution online before registering for classes:  
https://cvec.etudiant.gouv.fr/ |
| University residence halls housing fees | Renovated room: 254,80 €/month*  
Refundable security deposit: 270 €*  
Housing insurance: approx. between 40-60 €/year  
For more information about housing in university residences, please download the Housing document on our website:  
Etudier/Se former > Incoming students: venir étudier à Nantes > English Version > Incoming Exchange students / More information about the application procedure > Non-European Exchanges/European exchanges  
* 2018-2019 Rates |
| Private housing | Approx. between 400 -600 €/month  
Housing insurance: approx. between 60-85 €/year  
For more information:  
http://www.crous-nantes.fr [Service Lokaviz]  
Some helpful websites:  
www.ouestfrance-immo.com  
www.location-etudiant.fr  
http://www.appartager.com |
| University Restaurants and Cafeterias | The best value for your money: 3.25 €/meal* [starter+ main course + dessert] Students can pay with their student “Pass’sup” card.  
For more information about University restaurants, please see our website:  
Etudier/Se former > Incoming students: venir étudier à Nantes > English Version > International Student Guide > University restaurants  
*2018-2019 Rates |
| Local Transportation - TAN | The local transportation office offers monthly and annual transportation passes “TAN pass” with special fares for those 26 years old and younger.  
- under 26 = 40€/month* or 276€/year*  
- 26 and older = 68€/month* or 607€/year*  
For more information:  
www.tan.fr  
* 2018-2019 Rates |