Universität Regensburg

International Office
Contact:
international.exchange-student@ur.de

Universität Regensburg (D REGENSB01)
Fact Sheet for Incoming Exchange Students and their Advisors Academic Year 2021-2022

I. Dates

nomination deadline	**Winter semester 21/22: May 1, 2021 ***	**Summer semester 2022: November 1, 2021**
application deadline (for admission, housing and intensive language course):	**Winter semester 21/22: May 15, 2021 ***	**Summer semester 2022: November 15, 2021**
	Date of receipt by UR.	
sending of info package/letters of admission	Ca. June 15th - , July 15th	Ca. December 15th
	Students who need a visa will be given preferential treatment.	
ILC		
arrival dates for intensive language course / check-in into student residences	September 1 and 2	March 7 and 8
orientation on campus and in town / placement test for language course / administrational matters	September 3 - 6	March 9 - 11
course dates intensive language course	September 7 – October 5	March 14 - April 8
Orientation Course		
arrival dates for orientation course *(attention: October 3rd is a bank holiday – the university will be closed!)*	October 5 and 6	April 5 and 6
course dates of orientation course including orientation on campus and in town	October 7- October 13	April 7 - April 13 *Easter Weekend: April 10-13*
Lecture period	October 18 – February 11	April 25 - July 29
Examination period	Last week of lecture period& following week	Last week of lecture period& following week
	Exceptions: Business and Economics students may have exams as late as mid-March (for WS) and mid-August (for SS) Essays can often be handed in until the end of the semester, cf. below.	
Official Semester Period	October 1 – March 31	April 1 – September 30

*** Nomination of Candidates – Please pay attention to our nomination deadline**
Students have to be nominated within the above named deadlines by using our nomination sheet which you have received with the same email as this fact sheet.
Deadlines are May 1 for the winter semester, and November 1 for the summer semester.

II. Application documents – Online application form

After having received the official nomination, students will receive further information from us on the application process.
The online registration form and all other important information on the application process can be found on our websites:

German version:
http://www.uni-regensburg.de/international/austausch-programmstudierende/bewerbung/online-bewerbung/index.html

English version:
http://www.uni-regensburg.de/ur-international/exchange-students/application/online-application/index.html

Please note that the online application form is only open within a certain time frame. It will be closed after our application deadlines. A late registration is therefore not possible unless we have made special individual arrangements.

This is what students have to do:

1. Fill in the online application form (either the German or the English version)
2. Save the PDF on their hard disk (The PDF will automatically be created at the end of the online application).
3. Print the application PDF and sign it.
4. Scan the signed application PDF.
5. The following documents should then be saved in **one single PDF file**:
    - The signed application PDF
    - Scan of passport/ ID Card
    - Proof of German knowledge – for students who want to take courses taught in German
    - Proof of English knowledge – for students who want to take courses taught in English
    - Transcript of Records
    - Preliminary Learning Agreement (if it is not possible to get the coordinator's signature at this time, students can send it without)
6. The created PDF should not be larger than 20MB.
7. The PDF file should then be sent as email attachment to: international.exchange-student@ur.de

Only complete applications will be accepted. Please do not wait until the last minute to do the online application, as it takes some time to get all documents completed.

III. Admission Requirements /Language Pre-requisites

Admission requirements:
All exchange students have to be in good academic standing and need to be officially nominated by their home university.

With their application, students have to hand in proof of their language skills:
In general, all official tests such as Goethe-Certificates, Test-DaF, TOEFL, IELTS etc. are accepted, as well as confirmations by a language teacher or the international office of the partner university, or the ERASMUS language test. Students should have language skills on level B2 in order to follow academic courses in the respective language. This proof of language skills should not be older than two years at the time of application.

German language skills:
In order to follow academic courses **taught in German,** students should have a sound level of **B2 in German**. Please note that the Medical Faculty regards a German level of end of B2/beginning of C1 at the time of their application as the minimum language requirement for their students, especially if they have patient contact. This also applies to the Department of German (NOT *German as a Foreign Language* but *German Language and Literature*).

Therefore:

Students with German knowledge of **B2** (according to CEFR) **or higher** can choose courses from both the German and the English-taught course program during the semester (for language pre-requisites in English, please see below) and are advised to arrive in Regensburg for the regular orientation course.

Students with **no German knowledge or German knowledge between A1 and B2** (according to CEFR) at the time of arrival:

- These students are urgently advised to take part in the pre-semester intensive language course (ILC) that takes place in September/October and March/April. The course will take place on at least six different levels (A1-C1). **Costs: 320 Euro for ERASMUS-Students, 400Euro for all other exchange students** (costs may be subject to change).
- Even after the ILC, students will in all likelihood lack the necessary pre-requisites to successfully follow courses in German. They should therefore take courses from the English-taught program and/or further classes in German as a Foreign Language. We recommend that students have at least level B2 before they attend German-taught courses.
- Students that cannot attend the ILC (due to e.g. an internship or incompatible term dates) can take part in the English-taught orientation program that takes place a few days before the start of the lecture period.

English language skills:
Students wishing to take courses from the English-taught course program should have English knowledge at **level B2** (according to CEFR) or better.
Please note:
Students wishing to take courses from the English-taught course program in the Faculty of **Business**, **Economics** and **Management Information Systems** should have English knowledge at **level B2/C1** (according to CEFR) or better.

IV. Visa and Residence Permit

1. Visa

Students with passports from the following countries **currently do not need a visa** to enter Germany: All EU countries, Iceland, Liechtenstein, Norway, Switzerland, Israel, Canada, Japan, South Korea, Australia, New Zealand, USA, and Brazil. These students can apply for a residence permit after they have arrived in Regensburg (see below). **However, please note that the EU is planning to introduce a new visa application system for these countries in 2022**. This online visa application system is called ETIAS. As soon as it comes into effect, we will let you know.

Students from all other countries need to apply for a visa ("Visum zu Studienzwecken", "Nationales Visum") at the German embassy/consulate, responsible for their place of residence

Exception: ERASMUS- exchange students who already have a residence permit *for study purposes* issued by another *full member* of the "Schengen area "(because they study at a university within the "Schengen area") may enter Germany under the new EU Directive (2016/801) for Researchers and Students (called REST). In that case they do not need to apply neither for a visa nor for a residence permit in Germany. However, this applies only if the students can present the following documents to the International Office of UR beforehand:

- A valid residence permit in the other EU-member country covering also the study period of their time in Regensburg.
- A valid health insurance covering the entire duration of their study period in Germany.

If they cannot present these documents, they have to apply for a residence permit in Regensburg after their arrival.

Students applying for a visa usually need to prove acceptance by a German university (via the "Zulassungsbescheid", letter of acceptance), health insurance for the first three months, and funding of their stay.

Detailed information on the visa process is provided by your local German embassy/consulate:
https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/visabestimmungen-node
The visa process takes at least 6 weeks or longer. Therefore students should inform themselves of all visa requirements and **start preparing their documents as soon as they are selected** as exchange students, so that once they receive their letter of acceptance they can immediately start the application process.

2. Residence permit /Registering of address

Once in Regensburg, all students have to register with the local Foreigners' Registration Office, a part of the Regensburg City Administration. This office will change the visa (usually only valid for 90 days) into a residence permit that is valid for the whole of their exchange student stay in Regensburg. They will also register the students' local address.

UR International guides all students through the entire application process.

The fee for issuing the residence permit is currently about EUR 60 for one semester and EUR 100 for two semesters per person.
EU citizens only need to register their address and do not pay any fee.

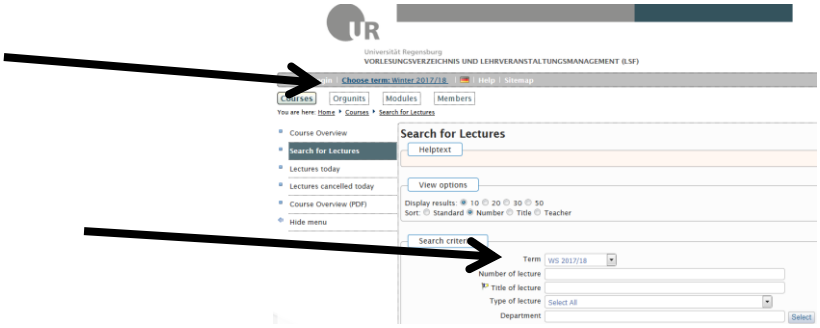
V. Courses

1. Course Information / Course Registration / Course Load

Information on all courses can be accessed via the course catalogue:
https://lsf.uni-regensburg.de

Since our course catalogue is always published rather late (end of January for summer semester, end of June for winter semester), students should please **use the old course catalogues** for their course choice and then finalize their course choice during the orientation program:

➔ Make sure you choose the right semester (summer / winter semester!



NEW:
Students find a tutorial on how to find courses for their learning agreement on our websites:
https://www.uni-regensburg.de/ur-international/exchange-students/erasmus-formalities/index.html

Registration for courses usually takes place after arrival in Regensburg during the Intensive Language Course and/or the Orientation Program. The normal **course load** is 30 ECTS credits per semester. However, this may vary according to the guidelines by the home institution. Courses can take place in the time frame of Mon-Sat between 8:00 and 20:00. (However, courses on Saturdays are a rare exception.)

2. Course offered in English

Many of UR's faculties have begun to offer several English-taught courses to cater to the needs of those exchange students that have no or only basic knowledge of German. These are not special exchange student courses but regular degree courses taught in English, usually **3rd year Bachelor's** or **1st year Master's** courses.

You can find information on these at:

https://www.uni-regensburg.de/ur-international/exchange-students/courses/courses-in-english/index.html or go directly to the online course catalogue https://lsf.uni-regensburg.de, then either **search for courses,** or see the **course overview** and **courses taught in English.**

3. Learning German:

Students can improve their German before the lecture period starts by participating in the pre-semester Intensive Language Course. This course comprises of ca. **120 hrs** of instruction and carries 12 ECTS. Possible levels are A1, A2, B1, B1+, B2 and C1 (all levels according to CEFR).
https://www.uni-regensburg.de/ur-international/exchange-students/orientation-and-ilc/index.html

During the lecture period, UR's German as a Foreign Language Unit offers an extensive program of German courses, free of charge. A detailed program can be found here:
http://www.uni-regensburg.de/zentrum-sprache-kommunikation/daf/kurse/studienbegleitende-deutschkurse/index.html
The levels are A1, A2, B1, B1+, B2, C1 and C2 (according to CEFR).
Students can obtain credits for all of these courses.

The **German as a Foreign Language Unit** also offers the following official language certificates:
For the levels A1- B2: Students can obtain a telc certificate (additional fees apply).
For the levels C1 and C2: Students can obtain a UNIcert certificate (additional fees apply).

4. Learning other languages

Besides learning German, exchange students are also welcome to take courses from the Languages Unit ("SFA"), which teaches all kinds of languages from Arabic to Russian on a credit basis. Unfortunately, these courses are not free of charge. The fee will be 12.50 EUR per weekly contact hour (1 contact hour being 45min.). I.e. a course that takes place every Monday from 9.00- 10.30 am during the whole of the lecture period will be EUR 25.
The courses offered are listed in the course catalogue (cf. see above, under the header: "Sprache und Kommunikation (ZSK)" – "Studienbegleitende Fremdsprachenausbildung (SFA)").

5. Grading System / Instruction

Grading System I (all faculties except Law Faculty):

Regensburg Grades in words	Regensburg Grades	Definition
1 = sehr gut	1,0 1,3	excellent: outstanding performance with only minor errors
2 = gut	1,7 2,0 2,3	very good: above the average standard but with some errors
3 = befriedigend	2,7 3,0 3,3	good: generally sound work with a number of notable errors
4 = ausreichend	3,7	satisfactory: fair but with significant shortcomings
4 = ausreichend	4,0	sufficient: performance meets the minimum criteria
5 = nicht genügend	4,3	fail: some more work required before the credit can be awarded
5 = nicht genügend	4,7 5,0	fail: considerable further work is required

Grading System II (Law Faculty):

Law Grade	Definition (according to exam regulations for German law students)
18 - 16 = sehr gut	a particularly outstanding achievement
15- 14 = gut	an achievement that lies significantly above the average standard
12 - 10 = vollbefriedigend	an achievement that surpasses the average standard
9 - 7 = befriedigend	an achievement that in every regard fulfils the average standard
6 - 5 = ausreichend	an achievement that fulfils the average standard despite deficiencies
4 = ausreichend	
3 - 1 = mangelhaft	an achievement that suffers considerably from deficiencies, as a whole no longer useful
0 = ungenügend	a wholly poor performance

Please note that UR is not using an ECTS grading scheme.

The winter semester 2021/22 consists of 15 weeks of instruction.

The summer semester consists of 14 weeks of instruction.

VI. Student Life

1. Housing

All exchange students should apply for student housing in one of the dormitories through the online application portal. The International office will do its best to reserve rooms for all exchange students provided that

- they apply and send their documents within the deadline and
- they come during the regular semester.

Short term stays can only be accommodated subject to availability.

Please note: We will only make a room reservation for students for the duration of their stay (one or two semesters) **as indicated on the housing form and according to their nomination.**

UR does not have on-campus accommodation. The dormitories are located throughout Regensburg but all have good bus connections to campus (a bus ticket is included in the student ID).

Rooms are single rooms with shared kitchen and bathroom. A limited number of rooms with own kitchen and bathroom are available. If students want/or need such a room, they should please provide this information in their housing application.

A very limited amount of double rooms are available. This is not one room shared by two people, but a flat with two individual rooms, bathroom, and kitchen.

The deposit for the room is € 350. The reservation fee is €165 (costs my be subject to changes). Rent is paid via direct debit from a German bank account at the beginning of each month. Monthly rents can vary between € 220 and € 450 (depending on the size, location and amenities of the room).

Further information on accommodation:
http://www.uni-regensburg.de/ur-international/exchange-students/accommodation/index.html

2. Health Insurance

All students need to prove adequate health insurance to UR (once in Regensburg).
Additionally non-EU citizens need to prove adequate insurance to the embassy/consulate when applying for a visa and to the Foreigners' Registration Office in Regensburg.

Students from EU-countries that have a **European Health Insurance Card (EHIC)** do not need to obtain any additional health insurance or proof of health insurance.

Students from Turkey should bring an "AT11" confirmation and are urgently advised to take out additional Turkish private insurance to top up what is covered via the "AT11"

All other students need to buy either the German statutory health insurance for students or a private German health insurance, or they need to bring health insurance that is accepted by the local Foreigners' Registration Office.

In order to be accepted, there must not be any maximum on the coverage. Co-payments are acceptable but the rest has to be covered by the insurance to 100%. Insurances also need to cover medical and dental treatment, prescription medication, bandages and other materials necessary in aiding recovery, treatment in a hospital, medical treatment with regard to rehabilitation (physical therapy), and treatment for pregnancy and birth.

Some private health insurances that may be accepted by the embassy or consulate for a 90 day period, do not necessarily have to be accepted by the Foreigners' Registration Office in Regensburg for a semester or year-long stay. Students who are in doubt, should contact

International.exchange-student@ur.de

and attach details of the insurance plan (in English or German), **before** taking out private health insurance.

3. Living Costs/ Fees

The **minimum living costs** are 853 EUR per month. This includes rent and health insurance.

Meals: a meal at the university restaurant ("Mensa") costs ca. 5 EUR.

Student Service Fee: Although exchange students are exempt from paying tuition, every student enrolled at UR needs to pay the so-called "semester fee" or "student services fee".
This fee is approximately 165 Euro. This fee includes a semester ticket for public transport in Regensburg.

German Broadcast Fee:
The broadcast fee is a fee that **all residents** of Germany who have their own room **have to pay**, regardless of whether they use their TV/radio/internet or not. The amount is currently EUR 17.50 per month. This fee is mandatory.

Participants of the ILC should know that they might have to buy bus tickets for public transportation for September/March, as the UR card which includes public transportation is not valid until the start of the semester.

4. Computer Access:

All exchange students receive their own UR computer account and login information upon arrival. The internet can be accessed via WiFi throughout our campus after a quick registration of the student's computer. The up- and download volume on campus is unlimited.
Most student residences provide internet access.

5. Public Transport

The campus, all dormitories and the city center are connected by bus. During rush-hours buses run every ten minutes, some stops are even served every five minutes. The UR student ID card serves as a bus ticket for local buses (see above, no. 3). ILC participants should know that their UR card is not valid during the ILC but only from the official start of the semester (October 1 or April1) onwards.

6. Airport Pickup

UR does not offer an airport-pickup. Students arriving at Munich Airport can either take a commercial shuttle or the train to get to Regensburg. There is a direct train from Munich Airport to Regensburg, running every hour. Details can be found here:
http://www.uni-regensburg.de/ur-international/exchange-students/arrival-information/transportation-information/index.html

Important links and contacts

MAIN CONTACT FOR ALL INCOMING EXCHANGE STUDENTS AND THEIR COORDINATORS:

Christine Betzner, UR International Office
International.exchange-student@ur.de
Phone: +49 -941 943 2306
Fax: +49 -941 943 2349 or 3882

UR general homepage: http://www.ur.de
UR International homepage: http://www.ur.de/international (German version)
http://www.ur.de/ur-international (English version)

UR International Exchange Students Information:
http://www.uni-regensburg.de/international/austausch-programmstudierende/index.html (German version)
http://www.uni-regensburg.de/ur-international/exchange-students/index.html (English version)

UR International Office, contact details for all IO staff:
http://www.uni-regensburg.de/ur-international/international-office/index.html

Information for Partner Universities:
https://www. uni-regensburg.de/international/partnerhochschulen/informationen-fuer-partnerhochschulen/index.html (German version)
https://www.uni-regensburg.de/ur-international/partner-institutions/information-for-partner-institutions/index.html (English version)