



华南理工大学

South China University of Technology



# STUDENT EXCHANGE PROGRAM

School of  
International  
Education 2023

 Guangzhou China

# INTRODUCTION TO SOUTH CHINA UNIVERSITY OF TECHNOLOGY

## Welcome to South China University of Technology (SCUT)

SCUT is a leading educational institution in China. It is a public research-intensive university directly governed by the Chinese Ministry of Education, and one of the national 211 and 985 project universities. In 2017, it was chosen into China's "Double World Class" project as a Category-A University. Located in the city of Guangzhou, a thriving metropolis in South China, the university today covers a total area of 391 hectares, consisting of three campuses: the Wushan Campus, the University Town Campus, and the Guangzhou International Campus.

After over 70 years of development, SCUT has become a multi-disciplinary university, merging science, engineering, business management, arts and social science, medicine and other disciplines into one integration. Being determined to take a more active and efficient role in the global education, SCUT has established connections and partnerships with over 200 overseas universities and research institutions to promote student training and scientific research.

## REASONS FOR CHOOSING SCUT

### Top 0.1%

- Engineering
- Material Chemistry
- Chemistry
- Agricultural Science
- Computer Science are listed in the top 0.1% of ESI ranking

### Top 1%

12 subjects have entered the top 1% of the ESI ranking

### Top 10% subjects

7 subjects are ranked in the top 10% among Chinese universities



### Top 2

Chinese universities for science and technology

### Top 17

Among the universities in mainland China

### Top 22

Global academic ranking in the discipline of engineering

### 151-200th

Academic Ranking of World Universities (ARWU)



19

- There are 8 academicians of the Chinese Academy of Sciences
- 9 academicians of the Chinese Academy of Engineering
- 2 academicians from developed countries

253

Key laboratories at national level

2,000+

International students

8,700,000

Collection volume of the university library

97.80%

The employment rate of graduates

All programs (Mostly in Chinese, some in English) are open to exchange students. Please visit <https://sie.scut.edu.cn/> for more information.



## ENGLISH-MEDIUM / BILINGUAL PROGRAMS

Level	Major
Undergraduate	Computer Science and Technology
	International Economics and Trade
	Business Administration (Bilingual)
	Environmental Engineering (Bilingual)
	Civil Engineering (Bilingual)
	Materials Science (Bilingual)
Master	Information and Communication Engineering
	Electrical and Computer Engineering
	Food Science and Engineering
	Software Engineering
	MBA
Ph.D	Information and Communication Engineering
	Control Science and Control Engineering
	Food Science and Engineering
	Environmental Science and Engineering
	Material Science and Engineering



## CHINESE LANGUAGE PROGRAMS

Program	Courses
General Chinese (One Semester/Year)	Listening, Speaking, Reading and Writing ( Basic,Intermediate,and Advance ); Chinese Characters, Scientific Chinese, Chinese Culture, Kong Fu, Calligraphy, Chinese Song Study, HSK Preparation, Cantonese
Intensive Chinese (One Semester/Year)	Basic Comprehensive Chinese (Listening, Reading & Writing, speaking; Improved Comprehensive Chinese (Listening,Conversation,etc.); Academic Chinese, HSK Preparation
International Summer Camp with Credits (four weeks from July to August)	<p><b>Courses I: Chinese Language and Culture (2 Credits)</b> Courses on entry and intermediate levels</p> <ul style="list-style-type: none"> <li>• Chinese courses are mainly comprised of Chinese Comprehension, Conversation, and Reading; 12 hours per week</li> <li>• Culture courses and activities include: Contemporary Chinese Economy, Chinese Culture, Chinese History and Geography, Chinese Calligraphy, Taiji and Chinese Kong-fu, etc.; 4 hours per week</li> <li>• 3-4visits to the local companies and inner-city tour</li> </ul> <p><b>Courses II: Innovation: China's Greater Bay Area(2 Credits)</b></p> <ul style="list-style-type: none"> <li>• 8 lectures in English or Chinese medium</li> <li>• 8 hours per week Chinese language and culture exploration</li> <li>• 3-4 visits to the local companies and inner-city tour</li> </ul> <p>The lecture topics mainly include: Introduction of the latest development information and achievements of Guangdong, Hong Kong, Macao &amp; Greater Bay Area, Economy, E-commerce, Artificial Intelligence, Face Recognition System,S mart City, Modern Transportation, New Materials Application, etc</p>

## ADMISSION REQUIREMENTS

Program	Documents
Chinese Language Program &Undergraduate	<ol style="list-style-type: none"> <li>① Official transcripts issued by home university</li> <li>② Letter of student's registration status issued by home university</li> <li>③ Passport copy (first page)</li> <li>④ Certificate of language proficiency</li> <li>⑤ Physical examination record</li> </ol>

Program	Documents
Postgraduate Program	<ol style="list-style-type: none"> <li>① Official transcripts issued by home university</li> <li>② Letter of student's registration status issued by home university</li> <li>③ Passport copy (first page)</li> <li>④ Certificate of language proficiency</li> <li>⑤ Study plan/Personal statement/Research proposal</li> <li>⑥ Two recommendation letters from professors or associate professors</li> <li>⑦ An pre-acceptance letter of supervisor of SCUT</li> <li>⑧ Physical examination record</li> </ol>

## LANGUAGE REQUIREMENTS

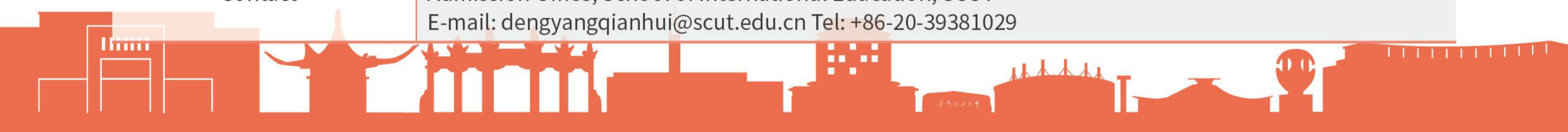
Program	Documents
Chinese Medium Program	<ol style="list-style-type: none"> <li>① HSK band 4 with 180 scores or above for Science, Engineering studies and Teaching Chinese to Speakers of Other Language</li> <li>② HSK band 5 with 180 scores or above for Liberal Arts, Economics &amp; Management Studies, Foreign Languages, Arts, Design, Architecture and Sport Training</li> </ol>
English Medium Program	<ol style="list-style-type: none"> <li>① TOEFL IBT 68/ IELTS 5.5 above for undergraduate programs</li> <li>② TOEFL IBT 80/ IELTS 6.0 above for postgraduate programs</li> <li>③ Or English proficiency certificate issued by home university</li> </ol>
Chinese Language Program	<ol style="list-style-type: none"> <li>① HSK band record (if have)</li> <li>② Oral Chinese language test by Chinese tutor when registration</li> </ol>

## ACCOMMODATION AND OTHERS

Facilities	All rooms are fully furnished and include individual bathrooms, internet access ports and air-conditioning. Public fitted kitchen, coin-operated laundry facilities, entertainment room and security service are also provided
Types and fees	<p>Wushan Campus (One semester for one person) Double Room: RMB 4900</p> <p>University Town Campus (One semester for one person) Double Room: RMB 4000</p> <p>Guangzhou International Campus (One semester for one person) Double Room: RMB 5000</p>
Insurance requirement	All international students at SCUT must pay insurance fee to designated insurance company Fee: 400 RMB for a half year
Monthly Living costs	Approximately 3000 RMB Monthly
Notes	<p>Students may choose to live off campus. Please note that international students have to register at the local police office within 24 hours of moving into off-campus housing</p> <p>Chinese nationality students cannot be accepted through international exchange student program. Please inquire International Affairs office for other approach</p>

## ADMISSION INFORMATION

Deadline	<p>Spring Semester: 30th November</p> <p>Fall semester: 1st June</p>
Procedure	<ul style="list-style-type: none"> <li>• Online application: <a href="http://www.scut.edu.cn/apply">www.scut.edu.cn/apply</a></li> <li>• Choose Senior(Ph.D)/Junior (undergraduate or Master) Visiting Student as student type</li> <li>• Fill in the personal information and upload the required documents</li> <li>• Pay application fee 450 RMB online</li> </ul>
Note	<ul style="list-style-type: none"> <li>• Spring Semester starts from the end of February</li> <li>• Fall semester starts from the beginning of September</li> </ul> <p>Please send the nomination student's name list to School of International Education and International Office before applying online</p>
Contact	<p>Deng Yangqianhui Admission Office, School of International Education, SCUT E-mail: <a href="mailto:dengyangqianhui@scut.edu.cn">dengyangqianhui@scut.edu.cn</a> Tel: +86-20-39381029</p>





# Pre-departure Guide

Welcome to South China University of Technology (SCUT)!

[http://www2.scut.edu.cn/sie\\_en/](http://www2.scut.edu.cn/sie_en/)

 [sieweb@scut.edu.cn](mailto:sieweb@scut.edu.cn) |  StudyatSCUT

Tel: +86(0)20 39381048

+86(0)20 39381029

Fax: +86(0)20 39381058

E-mail: [sieinfo@scut.edu.cn](mailto:sieinfo@scut.edu.cn)



B1-207, School of International Education,  
South China University of Technology,  
University Town, Guangzhou, China, 510006

Apply Online: [www.scut.edu.cn/apply](http://www.scut.edu.cn/apply)

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duplication will be prosecuted.

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# WELCOME

## Congratulations!

We are delighted that you have made the choice to come and study with us, and are very pleased to welcome you as a new student at South China University of Technology.

The university has experience in welcoming international students from all around the world. We currently have students from over 130 different countries, so you will experience an international education into a multicultural environment.

The School of International Education (SIE) has produced this Pre-departure Guide in order to help you prepare yourself for your new life in Guangzhou, China. We realize that leaving home,

possibly for the first time, and moving to an unfamiliar culture can be both exciting and yet difficult at the same time. So please try and take the time to read this guide book carefully. It contains valuable information you need to know and do before your departure, along with advice about your arrival in Guangzhou, settling in, registering at SIE, getting organized and making the most out of your new student life.

You can also access this document now on our website:  
[http://www2.scut.edu.cn/sie\\_en/](http://www2.scut.edu.cn/sie_en/)

Welcome to study at the South China University of Technology, we look forward to seeing you!



Prof. WANG Qingnian  
Dean, School of International Education  
South China University of Technology

# How to use your Pre-departure Guide?

Now that you've made the decision to come to South China University of Technology (SCUT), we want to make sure you have everything you need to prepare for your arrival, so that it feels like home from day one.

Studying abroad is an exciting experience, but China might be very different from what you're used to. This booklet is designed to guide you through the next few months before you arrive at SCUT, and aims to give you important information and advice through three key stages: What to do now; Preparing to move; and Your journey.

Each section of this Guide ends with a checklist, where you can keep track of what you've done so far, and what you still need to do – there's also space to add your own 'to do' list – just to make sure you've got everything covered.

It's a good idea to start reading the Pre-departure Guide as soon as you receive it, as this will mean you'll have everything prepared before you get here- but don't forget to bring it with you to SCUT. It will be a key resource in those first few weeks, to help you with everything from setting up a bank account in China to the best ways to stay in touch with your friends and family back home.

We're here to support you throughout your whole student journey – which starts now. If you need to ask us anything at any point either before you get here, or once you've arrived, just get in touch – we'd be happy to help. There are contact details for different departments throughout the Pre-departure Guide, but if you have any general questions, please contact the International Office on

+86-20-39381048 39381029

sieinfo@scut.edu.cn .

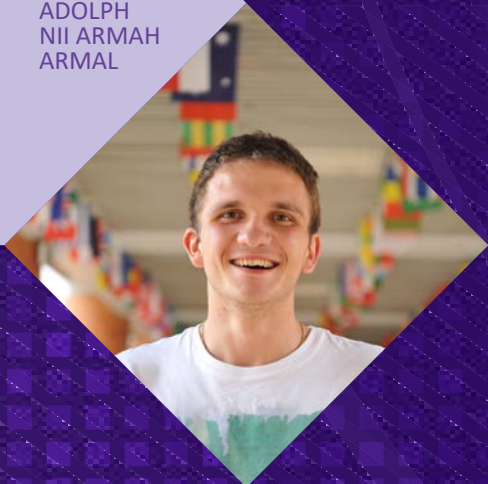
You can also keep in touch via social media, and access lots of information on our website.

We can't wait for you to join us in September – have a safe trip!

# In the Eyes of International Students

It has been a great honor and tremendous opportunity to live and study in Guangzhou, China. At first, the idea of coming to China was a bit of a challenge for me because I was worried about the language. But to my surprise it wasn't that difficult. This was made easier for me due to the excellent teachers in my program. My study at SCUT has been a great success so far and I am really enjoying it. SCUT IS A PLACE WHERE DREAMS CAN COME TRUE. Thank you, SCUT.

Ghana,  
ADOLPH  
NII ARMAH  
ARMAL



Thailand,  
KANOKPORN  
TECHAPATIPHANDEE

SCUT has highly enlightened me. Certain teachers have different methods of making their lessons effective and easy to understand. I have gained a lot of experience and valuable knowledge from here. On being here, studying abroad, I have learned to live independently and take decisions without family support. This make me becoming more confident and powerful person. moreover, I have got to make new friends who were from different parts of the world such as Indonesia, Mexico, USA, Vietnam, Togo and many more. I am definitely sure that I would be graduated from SCUT with proud and pride.



Italy,  
GIOVANNI  
GIANELLO

If I have to think about my experience here at SCUT, the first thing that immediatly pops up in my mind is the heat: when I arrived at the South campus for the registration it was so hot - and so humid!!! But besides the heat, I remember also the warmth: the warmth of the teachers and student volunteers when I first enter the B1 building. I arrived that I did not even know where I should start from for the registration, and I finished with one new Chinese friend, another one who had me subscribed for an activity the week after, one teacher who asked me to speak as a delegate of foreign students at the opening ceremony and other new friends. For me, SCUT is like this: plenty of opportunities, that can come out in any moment. My major is Chinese language and culture and I come here just for one semester: I wanted to exploit to the maximum this time here so I decided to join some Chinese student association. And I felt so happy Chinese students were so kind with me: even though my Chinese is not very good and it is hard to have a long conversation in Chinese, or just to talk about this and that like normal friends, I have found people who were very patient, ready to help me to improve my Chinese, interested in communicating with me as I was towards them. Even for students like me who are not studying engineering or maths or architecture, SCUT is still a great choice to get into an amazing environment, made by wonderful people and full of different opportunities!



Indonesia,  
CORNELIA  
ANANDA  
WIBOWO

It has been 4 months since I first stepped in this university but I already feel like SCUT is my second home. The welcoming vibe haven't dimmed ever since the registration day. I remember when my parents and I had no clue what to do and where to go to register my name then one of the volunteer was kind enough to help me complete my registration. The admission office also assisted me well even though I asked some weird questions, they were so patient to answer each questions one by one. Everyone over here will gladly help anyone especially the one who is struggling on living abroad because even I sometimes still seeking for help. If the students have any study difficulties, the teachers will willingly aid them. I am sure I will enjoy the rest three and a half year in SCUT because I am surrounded with such wonderful people and brilliant environment.



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## 3 Your journey



# DESTINATION GUANGZHOU

#HelloSCUT



## What to do now

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# ► Your offer

The first step on your journey to SCUT is accepting your offer to study with us, which you should have already done. Your offer letter will set out the specific conditions of your offer, and tell you exactly what you need to do next.

If you have any questions about the conditions of your offer, please contact Admission Office to which you applied.



## Next steps

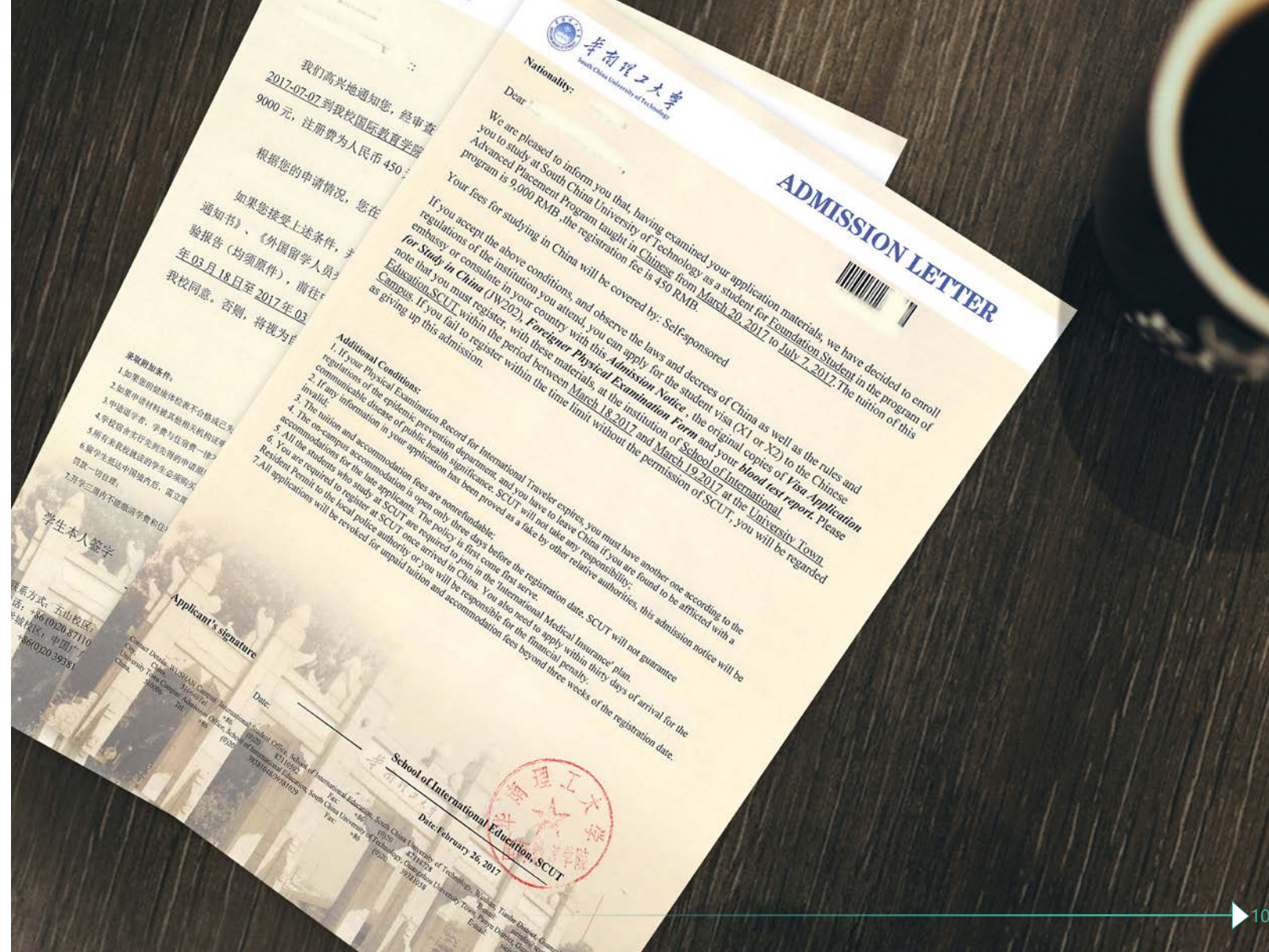
### If your offer is conditional

This means that the University requires you to meet certain conditions before we can confirm your place, which may include achieving certain grades or qualifications, and in some cases a Chinese or English language qualification. A conditional offer could also include non-academic conditions, such as medical health checks or criminal disclosure checks.



### If your offer is unconditional

This means that the University does not require any further evidence from you, and that you have already met the admissions requirements. As long as you have formally accepted your place, you don't need to do anything more at this point.



# Immigration

**Obtaining the correct immigration permission is essential before you start your studies in China – start your application as soon as you can to avoid any complications. You can apply for Student Visa up to three months before the start of your course.**

Obtaining the correct immigration permission is essential before you start your studies in China – start your application as soon as you can to avoid any complications. You can apply for Student Visa up to three months before the start of your course. If you are studying for a course lasting more than six months, you need to use the following documents to apply for a student visa (X visa), at your nearest

Chinese Embassy or Consulate:

- Original Passport;
- Your Admission Letter (issued by SCUT if you meet the entry requirements);
- Visa application for Study in China (JW202/201 Form);
- Your Foreigner Physical Examination Form;

Your Admission Letter has the latest information about documents required for a visa application. If you study less than six months, you may qualify to apply a short-term study student visa (X2 visa), so you do not need to obtain a long-term student visa (X1 visa) in advance of travelling.

PS:

- Please make sure the procedure of Visa application in Chinese Embassy or consulate in your countries.
- Please do not try to enter China without the correct immigration permission. If you are refused entry, you will have to return to your home country. The refusal will be endorsed in your passport and you will have to declare the refusal in future immigration applications.
- The University cannot guarantee that you were granted a student visa. You need to consult your nearest Chinese Embassy or Consulate for detailed information.
- Do not enter China with M business visa, because this visa cannot change into any students' visa in China.

## Your passport

Ensure that you have a valid passport before you travel to China. If you need to get a new one or if your current passport needs to be revalidated, do this as soon as possible because the process can take several months. You must have at least one page that is blank on both sides and we recommend that your passport be valid for at least three months after your arrival in China. Your passport does not have to be valid for the duration of your course nor for the full duration of your immigration permission.



# Language requirements

**We want you to make the most of your studies, and therefore it is important that you have a level of Chinese/English which will allow you to benefit fully from lectures and tutorials (except non-degree language programme).**

If you apply for English-medium programme and your first language is not English, we recommend that you find out your level of English before you come to SCUT.

If you have a conditional offer, it may require you to achieve a certain score in a Chinese/English language test approved by the University. This will be set out in your offer letter.

If you have any questions about the level of Chinese/English required for your course, please contact Admission Office to which you applied. It will also advise you on what types of Chinese/English language tests are acceptable.

## HSK

Chinese Proficiency Test (HSK), an international standardized test of Chinese language proficiency, assesses non-native Chinese speakers' abilities in using the Chinese language in their daily, academic and professional lives. HSK consists of six levels, namely New HSK (level I), New HSK (level II), New HSK (level III), New HSK (level IV), New HSK (level V), and New HSK (level VI).

### Language requirements for Chinese-Medium Programs at SCUT:

- New HSK Band 4 with scores above

180 for Science or Engineering studies;

- New HSK Band 5 with scores above 180 for Liberal Arts, Economics, Management Studies, or Arts & Design.
- New HSK Band 5 with scores above 210 for Journalism and Communication (Chinese Teaching and Communication) and Journalism and Communication (International Dissemination of Chinese)

## IELTS

One of the most popular English language tests is the International English Language Testing System (IELTS) which gives you a score based on your level of English and is recognised worldwide. IELTS is available at most British Council offices – places fill up quickly, so early booking is essential.

# Language requirements

## TOEFL

The TOEFL iBT® test, administered via the Internet, measures a test taker's ability to combine listening, reading, speaking and writing skills, making it the most comprehensive English-language proficiency test. With unmatched scoring procedures and security measures, the TOEFL® test is the industry standard in English-language assessment.

### Language requirements for English-Medium Programs (only for non-English speaking countries):

- TOEFL iBT 68 (for undergraduate programme); TOEFL iBT 80 (for postgraduate programme) or above;
- IELTS 5.5 (for undergraduate programme), IELTS 6.0 (for postgraduate programme) or above;
- Other equivalent English language qualifications (Please inquire Admission Office).

## University language courses

If you already have an approved Chinese/English language qualification but the conditions of your offer are higher than your current score, you may want to attend a Chinese/English (Foundation) language course run by the University. For more information, please email [sieinfo@scut.edu.cn](mailto:sieinfo@scut.edu.cn). Our University is also an HSK testing centre, so if you need to re-take HSK you can do so as part of a Chinese language course.



# ► Planning your finances

**This section is designed to help you prepare your financial budget for your time at SCUT**



## Tuition fees

All university students in China are required to pay tuition fees. The University will have already assessed your fee status according to the information you provided, and your offer letter will state how much you are required to pay in tuition fees. As part of getting ready to attend university in China, you'll have to make sure you have funds (or a sponsor or scholarship) in place to pay the fees. Tuition fees are paid as part of the registration process, which takes place when you arrive in September.

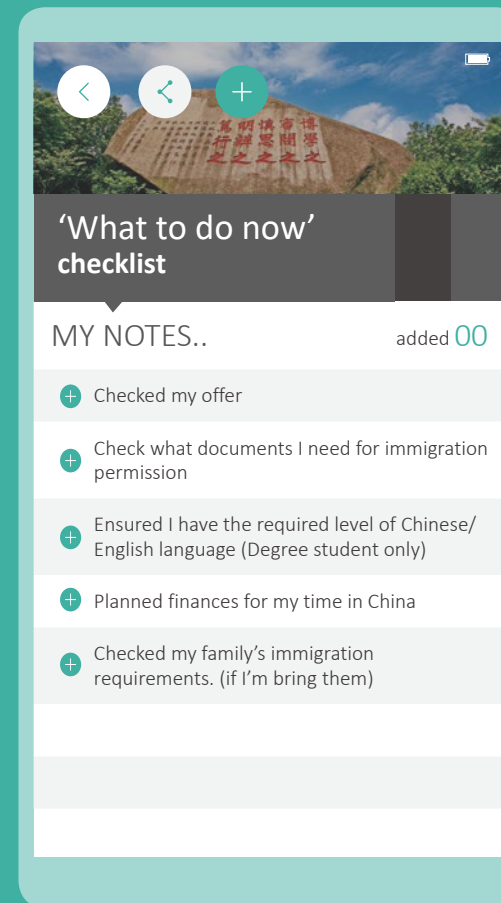
## Cost of living

The cost of living in Guangzhou is

similar to other major cities in China and how much you spend will depend on your lifestyle. In addition to money for tuition fees, we estimate the minimum amount a single student on a full-time course will require for living expenses to be as follows:

Expenses	Degree student (40 weeks)	Non-degree student (40 weeks)
Accommodation	RMB 3,5000-120,000	
Meals	RMB 10,000-15,000	
Books and stationery	RMB 1,000-1,500	RMB 600-800
Clothes	RMB 2,500-3,500	
Local Transportation	RMB 1,500-2,000	
Other general living expenses (eg. photocopying, printing, laundry, phone calls, entertainment, sports, Telephone bills)	RMB 10,000-15,000	RMB 8,000-12,000
<b>Total</b>	<b>RMB 60,000-157,000</b>	<b>RMB 57,600-153,300</b>

When you accept a place on a course with us, you will be required to sign a guarantee that you have sufficient funds at your disposal. Unfortunately, the University is unable to provide financial assistance if you cannot raise these funds. We recommend that you have access to at least RMB 5,000 when you arrive, in order to cover your immediate expenses such as accommodation deposits, rent and food, as it may take up to two weeks for you to open a Chinese bank account. Most ATMs will accept bank cards with UNION PAY logo.



Use this checklist as a guide to ensure you've done all the necessary preparations for your move to the China. These things should be done in advance, but you may not be able to complete some of them until later in the year. You might want to note down some specific actions in the space above so you don't forget to do them before you leave.

# ▶ Bringing family to Guangzhou

Many students choose to bring husbands, wives, parents and children with them when they come to study in China. There are several considerations to make if you are thinking of bringing your family with you. Make sure you understand all the rules, and find out exactly what is required before you and your family travel to China.

## Cost of living and expenditure for families

The cost of living estimates in the first section above are based on the average annual expenditure of a single student on a full-time course. If you have your family with you these figures will be higher, and you should estimate an increase of about 50%, or more if you require childcare.

## Family accommodation

SCUT doesn't provide family accommodation on the campus. So it can take time to find family accommodation within budget, and for that reason we suggest you wait until you have arranged suitable accommodation before bringing your family to Guangzhou.



# 1 ▶ Explore Guangzhou before you arrive



first

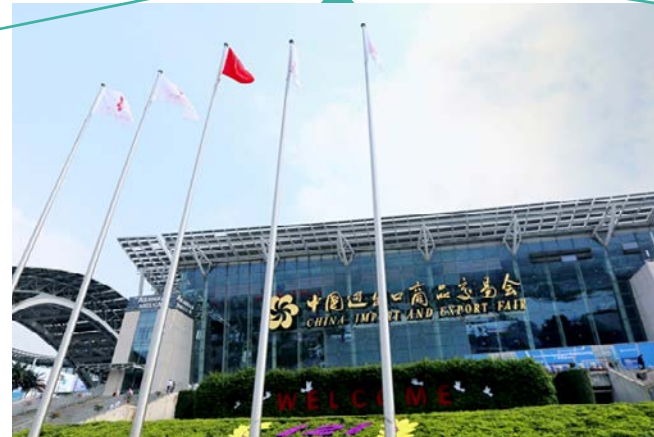
## Yum Cha Culture

Yum cha, known as “going out for dim sum,” but at the same time the name of Chinese bunch or breakfast at which dim sum dishes and tea are served, plays a significant role in Cantonese culture. Hundreds of dim sum dishes can be offered, featuring fried, steamed, roasted and baked delicacies, such as variations of dumplings, buns, and baked tarts.

## Canton Fair

In 1957, the government established the China Export Commodity Trade Fair, popularly known as the “Canton Fair,” named by Zhou Enlai, then Prime Minister of China. The fair became an important platform for Chinese enterprises to reach the international market, and is held in March and September every year. Facing a new historical mission, the Canton Fair will further optimize and upgrade, so as to promote the move from “made in China” to “create in China.”

second



# 1 Explore Guangzhou before you arrive



third

## Shopping

Truly a shopping paradise in China, Guangzhou embraces seas of shopping centers and malls in which you can find almost everything you want to buy. What's more, as an important export & import city, Guangzhou has a lot of wholesale markets of different products like garment, shoes, handbags, toys and IT products which are many international visitors' interests.

## Flower City

Guangzhou has the nickname ‘Flower City’, thanks to its year-round warm weather which other parts of the country is denied of. The locals’ enthusiasm for flowers as decorations at home reaches its prime when the annual Flower Fairs is held just before the Chinese New Year.

fourth





# 2

## Preparing to move

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## 2 ▶ Accommodation

**At The South China University of Technology (SCUT), we have an impressive range of University accommodation to suit a wide variety of needs and budgets, including catered and self-catered options.**

### Temporary accommodation

If you are arriving before your University accommodation contract starts or require temporary accommodation while you find privately rented housing, temporary accommodation may be available in University accommodation, but this is not normally offered until early September. We suggest that you can use the online booking website to reserve a hotel room first, such as [www.booking.com](http://www.booking.com), or [www.ctrip.com](http://www.ctrip.com).

### Wushan Campus:

The international student dorm on the Wushan Campus: Building Xi Yi and Building Xi Wu, are located to the southwest and north west side of the Xihu Bridge respectively. With over 380 rooms and six different room types to choose from, you will find a great place on our North Campus. All rooms are fully furnished and include individual bathrooms, internet access ports, telephones, TV (except 1st Floor) and air-conditioning in some rooms. You will also have a fully fitted kitchen, coin-operated laundry facilities, and entertainment room and security service in the dormitory building.

**Wushan Campus International Student Affairs Office:** Room 208, Building No.32, Office hours: 8:00am to 12:00am, 2:30pm to 5:30pm, from Monday to Friday.



## Accommodation

### University Town Campus:

The international student dormitory of the south campus is located in the living area in building C15 (in University Town). All rooms are fully furnished, including individual bathrooms, internet access ports, telephones and air-conditioning. You will also have a fully fitted kitchen, coin-operated laundry facilities, and Ping-pong room; snooker room and security service in the dormitory building.

**University Town International Student Affairs Office:** Room 208, Building B1, School of International Education, South China University of Technology, University Town Campus, Guangzhou, China, 510006

+86(0)20 39381020 +86(0)20 39381069



## 2 ▶ Preparing for study at SCUT

**While studying at SCUT, you will experience a number of different methods of teaching and learning. You will be supported to take responsibility for your learning and be encouraged to reflect on the ideas you have encountered and to analyse and describe them.**

More detailed information will be available on arrival from your tutors, Programme Directors and supervisors. If you ever feel unsure about what is expected from you, speak to your, check the support offered by the International Student Teaching Affair Office.

### Private study

Chinese higher education places a large emphasis on private-study and you will be encouraged to be an active and independent learner. On all courses you will be expected to study extensively on your own. You may be asked to read widely on a subject, make notes, conduct your own research, and write and revise outside of formal teaching. Advisors and supervisors will be ready to help but you will have to plan your own learning, deciding how much time to put into it and which learning methods suit you best.

### Laboratory

If you are studying a subject with a practical element, some of your time will be spent in workshop, laboratory or studio sessions where you can develop skills and expertise through practical work. Afterwards you may have to write up the results, and you may be asked to give a presentation on them.

### Seminars

Seminars are more informal than lectures. They are discussion groups which take place with a tutor and a small group of students. They're about debating ideas, and asking questions. It is not rude to disagree with your tutors and classmates – in fact it is encouraged. The discussion could focus on a previous lecture or a specific topic, and you will be expected to contribute to the conversation, so reading and preparation are essential.

### Plagiarism

Plagiarism means copying work from another student, or source (for example a book or the internet) without referencing. The University has a very strict definition of plagiarism and the penalties are severe, even in cases where it was done by mistake. Further information on plagiarism will be given to you when you start your course.

## 2 Preparing for study at SCUT

### Academic problems

If academic problems occur during your course, it is very important that you tell someone as soon as possible. Don't leave things for weeks in the hope that they will get better – have a confidential chat with the lecturer concerned, your Supervisor.

### Group work

Most courses provide opportunities for students to work in small groups on a specific task. Group work allows you to learn from each other, collaborate and develop important social, interpersonal and team skills.

### Assessment

At SCUT, we use many different forms of assessment, ranging from formal examinations to coursework assignments, projects and essays. If you would like advice or clarification about any aspect of assessment, please speak to your International Student Academic Affairs Office.

### Lectures

Lectures are the traditional form of teaching and involve a large number of students. You should listen carefully and think about the most effective way to note the most important information. There may also be online material which you are expected to bring with you or review after the lecture, which the lecturer will tell you about. Lecturers will not usually take questions during the lecture, but they may set aside time at the end for questions.

### Computer work

Almost all subjects will require some form of computer work. You will be required to type your essays and some subjects may have coursework which involves using computer analysis or specialist software. If computer work is an integral part of the course you will have sessions in computer rooms, but you will also be expected to use computers by yourself for private study.

### Academic Advisor Team

Foundations and undergraduate students solve their academic problems and assist them in improving their performance in English-medium programs through tutorials, marking homework, and recitations. If you are experiencing difficulties in any of your courses, please contact an advisor team member for a confidential chat

### Student-Ambassador Team

Our multinational student-ambassador team is able to provide native language inquiry services. Feel free to contact us with questions regarding such things as scholarships, accommodation, immigration, campus life, living in Guangzhou, etc.

✉ [sieinfo@scut.edu.cn](mailto:sieinfo@scut.edu.cn)



## ► Preparing for life at SCUT

### Settling in

If you haven't spent a lot of time in China before, it is natural to experience culture shock as you adapt to the differences from your home country. After the excitement and intensity of the first few weeks, some of you may feel a little homesick – but don't worry, it's completely normal, even among Chinese students! Make sure you get involved in university life and meet new people as much as possible – you're sure to feel at home in no time. There are some things you can do before you arrive in Guangzhou to start preparing for living and studying here.

- Watch films and television shows set in China or listen to Chinese radio programmes.
- Connect with other new students through social media and find out more about SCUT and Guangzhou city online before you arrive.
- Talk to relatives, friends and acquaintances who have lived in China

about their experiences and how they settled in. Once you're here, there are lots of things you can do to settle in. Here are some suggestions:

- Orientation, which runs in September and March, includes a range of events to help you meet other new students, including tours of the campus and city, and a range of social activities.
- Remember that you are not alone. Everyone studying away from home will be going through similar experiences, and talking to fellow students will help you deal with your own cultural transition. It is important to take regular time out from your studies to do something social.
- Joining student societies can help you to meet people who share your interests; the University has a lot of societies for everything from music to sport and charity work to art. There will be a Welcome Fair soon after the start of term where you can sign up for societies, or you can contact them for more information on how to join.

- The International Student Affair Office and International Student Union at the University is committed to promoting international friendship and to celebrating cultural diversity. They organize trips, offer classes, have a great cafe and are a wonderful resource for international students.
- Integration is an ongoing process, so don't limit your attempts to the first few days following your arrival. It is never too late to get involved in societies, social events, volunteering, or anything else you would like to try!

### International Student Counseling Center

South China University of Technology (SCUT) International Student Counseling Center is a professional organization that is opened to all SCUT's international students to provide founded by the National Level 2 Psychological Consultant, Dr. Shang Qing Cao, to provide psychological counseling services to students. If

## Preparing for life at SCUT

students encounter personal, emotional, study, work problems, the counseling center is opened to all students for related consultation. psychological health education and psychological counseling services. It was founded by the National Level 2 Psychological Consultant, Dr. Shang Qing Cao, to provide psychological counseling services to students. If students encounter personal, emotional, study, work problems, the counseling center is opened to all students for related consultation.

### Living in Guangzhou

Guangzhou, the capital of Guangdong Province, is the bustling regional hub of Southern China. The Pearl River provides easy access to the nearby South China Sea, and it is conveniently located near both Hong Kong and Macao. Superior geographical location, vital transportation and communication facilities make Guangzhou China's Southern Gateway to the world.

Guangzhou cherishes its venerable 2,200-year history and highly developed culture. Vigorous economic development has enabled her to create unique architecture, a convenient metro system, excellent intercity transportation, a state-of-the-art international airport, and advanced exhibition centers. These contribute to the redefinition of Guangzhou as a fascinating, international metropolis. Nowadays Guangzhou ranks among the top three most economically dynamic and flourishing cities in China, exerting influence on China, Southeast Asia, and the world. More than 100 of the top Fortune 500 global corporations have bases in Guangzhou. The city has successfully hosted the China Import and Export Fair over 100 times since 1957, and it has become a world trade showcase for all of China. The 16th Asian Games were held in Guangzhou in 2010. In 2015, Guangzhou Evergrande football team won the AFC Championship.



## 2 Preparing for life at SCUT

### Multi-cultural experiences in Guangzhou

At present, the daily international population in Guangzhou ranges from 80,000 to 120,000 and more than 23,000 international students studying in Guangdong Province. Guangzhou is home to over twelve million people from across China and around the world, bringing rich cultural, ethnic, and religious diversity. It is the center and birthplace of Lingnan culture, which extends through Guangdong province and across southeastern China, Hong Kong, Macao and into major Chinese communities all over the world. This vibrant cosmopolitan city boasts cinemas, theaters, museums, art galleries, restaurants, cafes, and abundant nightlife. Cantonese cuisine, especially dim sum, is one of the most famous and delicious Chinese Gourmet. Pursuing your education in Guangzhou offers more than academic achievement; it offers a rich lifestyle filled with multi-cultural experiences!

For more details, you may visit the homepage of the Tourism Administration of Guangzhou Municipality <http://www.visitgz.com/en/> or <http://www.lifeofguangzhou.com/>.



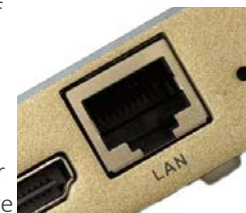
## 2 Preparing for life at SCUT

### Climate

The city enjoys a sub-tropical climate with plentiful rainfall year round. Average annual temperature is between 20 and 22 degrees Celsius. A sub-tropical temperate climate with four distinct seasons: spring (March to May), summer (June to August), autumn (September to November) and winter (December to February). As for most of the country the hottest months are June to August, and the coolest months are December to January. The temperature ranges from 3°C, 60% humidity at night in January to 40°C, 90% humidity in August. If you are arriving for the spring semester, you may wish to keep a jacket or coat handy with you. Abundant flowers thrive in this favorable climate giving it the nick name "City of Flowers". Guangzhou also boasts one of the largest botanical gardens in the world.

### Internet

Internet access subscription is available in every room of our dormitory and each library of both campuses. The internet fees, for students who live on-campus are: RMB100 for setup and activation RMB 28 per month.



### Voltage

Domestic electricity in China is 220 volts/50 Hz. You may need to purchase an adaptor, plug for any electrical appliances (e.g. laptop computer, mobile phone) that you bring with you. Transformers and adaptors are easily obtained from electrical appliance stores or travel goods stores in China. The two types of power outlet layouts used in China are shown here.





## Preparing for life at SCUT

### Staying safe

Guangzhou is generally a safe, but it is a large city, so you should follow precautions to help prevent you becoming a victim of crime.

#### Personal safety

- Avoid walking alone at night. Stay with a group of friends or take a bus or taxi.
- Stick to well-lit streets and avoid shortcuts such as alleyways and empty car parks.
- Use cash machines during the day .
- If you think you're in danger or being followed, walk to the nearest shop and ask for help or call 110.
- When taking a taxi use a licensed black cab, which can be flagged down on the street. Private hire taxis (which look like normal cars) must be pre-booked online or over the telephone. If you're unsure, ask to see the taxi driver's license before you get in the car.

- In pubs and bars, don't leave your drink unattended. Don't accept drinks from strangers.
- Violent assault is rare in China and it is illegal to carry guns, knives or pepper spray. You may wish to carry a personal safety alarm which are available from the Students' Union during Welcome Week.
- Take care when using your phone or listening to music when you're walking as this will make you less aware of your surroundings.

#### Safety of your property

- The most common crime on campus is theft of property left unattended, so keep your possessions with you at all times.
- One in three burglaries of homes are due to an open or unlocked door or window, so make sure to keep your windows and doors locked when you're not in the room.
- Leave a light on when you go out

to give the impression that the house is occupied and if your house has an alarm remember to turn it on.

- Don't leave your valuables in view of the windows and don't leave boxes from expensive items outside by the bin.

Dial 110 only in an emergency, where there is threat to life or property, or a crime is in progress.



## 2 Welcome events

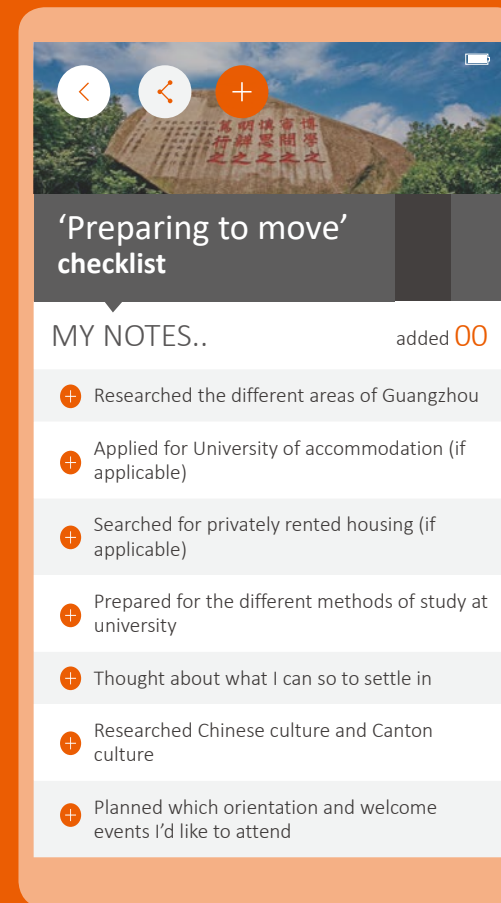
**When you arrive, we organize a variety of Orientation services and events designed to give you the best possible start to your time in China, by helping you get organised, settle in and make friends.**

### Orientation

The University offers Orientation each semester, designed to help you settle in, meet other new students and find out everything you need to know to start living and studying at SCUT. We also offer a wide variety of social activities, which are a great way to meet new people and get involved in your first few days. We'll send you a Welcome pack containing a detailed schedule of events after you register.

### Welcome

At SCUT, the week beginning in September is known as Welcome. This is where all students, Chinese and international, are welcomed to the University before lectures start. In addition to the all the activities run by the University, the Students' Union puts on many events including fairs where you can sign up to join societies and sports clubs. Your Welcome pack will give you details about all the events and how to get involved. You are also likely to have induction activities with your academic School or Faculty during this week.



**Use this checklist as a guide to ensure you've done all the necessary preparations for your move to the China. These things should be done in advance, but you may not be able to complete some of them until later in the year. You might want to note down some specific actions in the space above so you don't forget to do them before you leave.**



# 3

## Your journey

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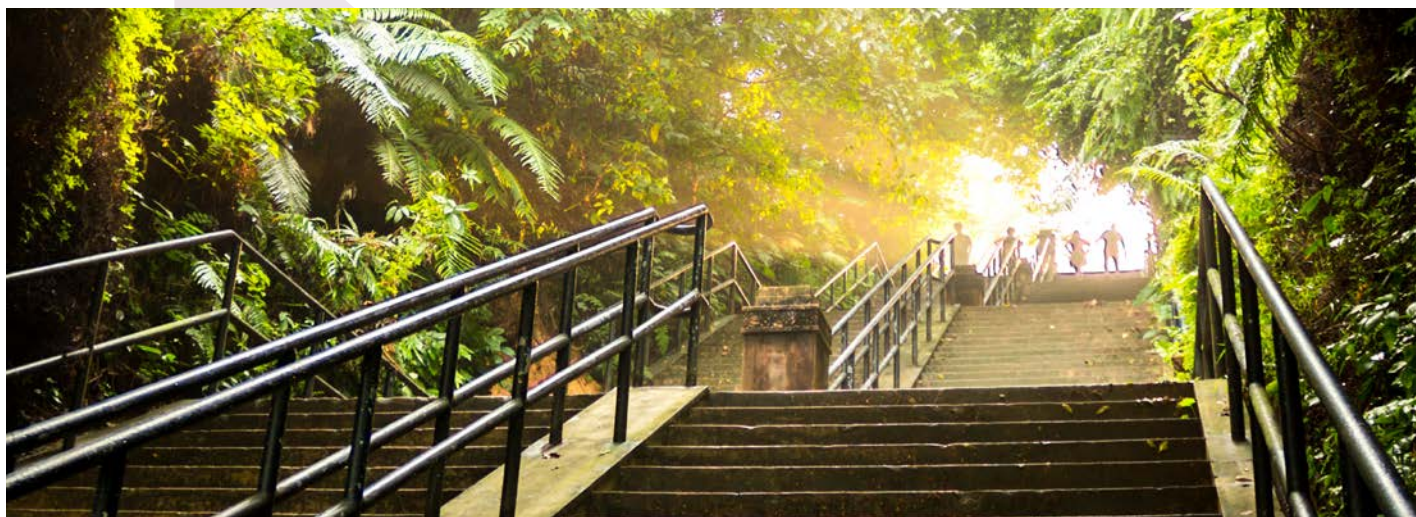
## Registration

### Paying your tuition fees in full

Tuition fees must be paid in Ren Min Bi (CNY). You can pay your fees by debit card with Unionpay logo.

### Students with a financial sponsor

If you are sponsored by your government you will be required to provide a current letter of financial sponsorship/funding on official letter headed paper. Your sponsor organisation will be able to advise you if you are required to obtain a letter from your Embassy in China. The letter must indicate that tuition fees will be paid for the academic year.



## Registration

### Registration Procedure

	Wushan Campus	University Town Campus
Registration in Academic Affairs Office	Academic Affairs Office (Room 208, building 32) <ul style="list-style-type: none"> <li>Register with your Admission Letter, passport information page and visa page, (original &amp; copy versions), two passport-size pictures and others materials as required.</li> <li>Take your payment receipt for tuition fee, accommodation fee, insurance fee, etc.</li> </ul>	Academic Affairs Office (Room 209, building B1)
Payment	<ul style="list-style-type: none"> <li>Make a payment with the Chinese bank card having UnionPay logo.</li> </ul>	
Accommodation in Student Affairs Office	<ul style="list-style-type: none"> <li>Register for accommodation in (Room 208, building 32).</li> <li>Check in with the help of the Dorm receptionist at Xi Yi or Xi Wu.</li> </ul>	<ul style="list-style-type: none"> <li>Register for accommodation in B1-208.</li> <li>Check in with the help of the Dorm receptionist at C15.</li> </ul>
Register at Your School (for Chinese-Medium / Bilingual-Medium degree students)	<ul style="list-style-type: none"> <li>Language students should have placement test and buy textbooks in the Academic Affairs Office.</li> <li>Chinese-medium/Bilingual-Medium degree students should register at your major School with the Introduction letter given by Academic Affairs Office. Please attend all classes regularly as required.</li> </ul>	
Physical Check and Visa	<ul style="list-style-type: none"> <li>You should have your physical check and visa (Resident Permit) done in valid time (one month from your entry into China generally).</li> <li>Health Care Center of Guangzhou International Travel: Add.:No.207, Longkouxi, Tianhebei Road, Guangzhou. Tel: 0086-20-87537322</li> <li>The Division of Entry and Exit Administration of Guangzhou Public Security Bureau: Add.: No.155, Jie Fangnan Road, Guangzhou. Contact No.: 0086-20-96110110</li> </ul>	

#### Academic Affairs Office

Wushan Campus ▶ Building 32, Room208, from Monday to Friday: 8:00am to 12:00am, 2:30pm to 5:30pm.  
 University Town Campus ▶ B1-209, from Monday to Friday: 9:00am to 12:00am, 2:00pm to 5:00pm.

#### Student Affairs Office

Wushan Campus ▶ Building 32, Room208, from Monday to Friday: 8:00am to 12:00am, 2:30pm to 5:30pm.  
 University Town Campus ▶ B1-208, from Monday to Friday: 9:00am to 12:00am, 2:00pm to 5:00pm.



## ► Travelling to SCUT

### What to bring

We advise you not to travel with a lot of luggage as it's often cheaper to buy things in China than to bring them with you. Pay careful attention to your luggage allowance as charges for excessive baggage and unaccompanied freight can be expensive. When you have finished packing remember to check that you are able to carry the luggage yourself, as you will need to do this during your journey. Label your luggage clearly with your name, your address in Guangzhou.

### Hand luggage check list

- Valid passport, with visa/Chinese immigration permission
- If you are eligible to apply for Short Term Student immigration permission on arrival, you should bring the offer letter from your academic School and evidence that you can support yourself and pay (or have paid) your

tuition fees. Your travel insurance details. (We advise you take out travel insurance to cover your journey and first two weeks in Guangzhou.)

- Details of your destination in Guangzhou including address and contact telephone number.
- Warm clothing – a sweater or a jacket.
- At least two spare passport-size photographs.
- Laptop, camera and mobile phone (if you're bringing them).
- At least RMB 1000 in cash for your journey, and for your immediate expenses on arrival.
- This Pre-departure Guide and any other information sent to you from the University.
- Credit/debit cards amounting to cover your tuition fee and accommodation fee

If you have a University scholarship or studentship, you should check with us or your sponsor to find out when your stipend will be paid so that you can

ensure you bring enough money to last until then.

If you are arriving by air and need to carry liquids in your hand luggage (such as essential medication or baby milk) please check the Chinese current hand luggage rules.

### Hold luggage checklist

- Photocopies of important documents including all those you used to obtain your immigration permission (you should also leave a copy with your friends or family).
- Some warm clothing and comfortable shoes. If you are bringing any sharp objects (e.g. razor blades or tweezers) these must be in your hold luggage, not hand luggage.

### We don't think you'll need

Cooking utensils, bedding and other large household items which can be

## Travelling to SCUT

purchased cheaply in China in larger supermarkets.

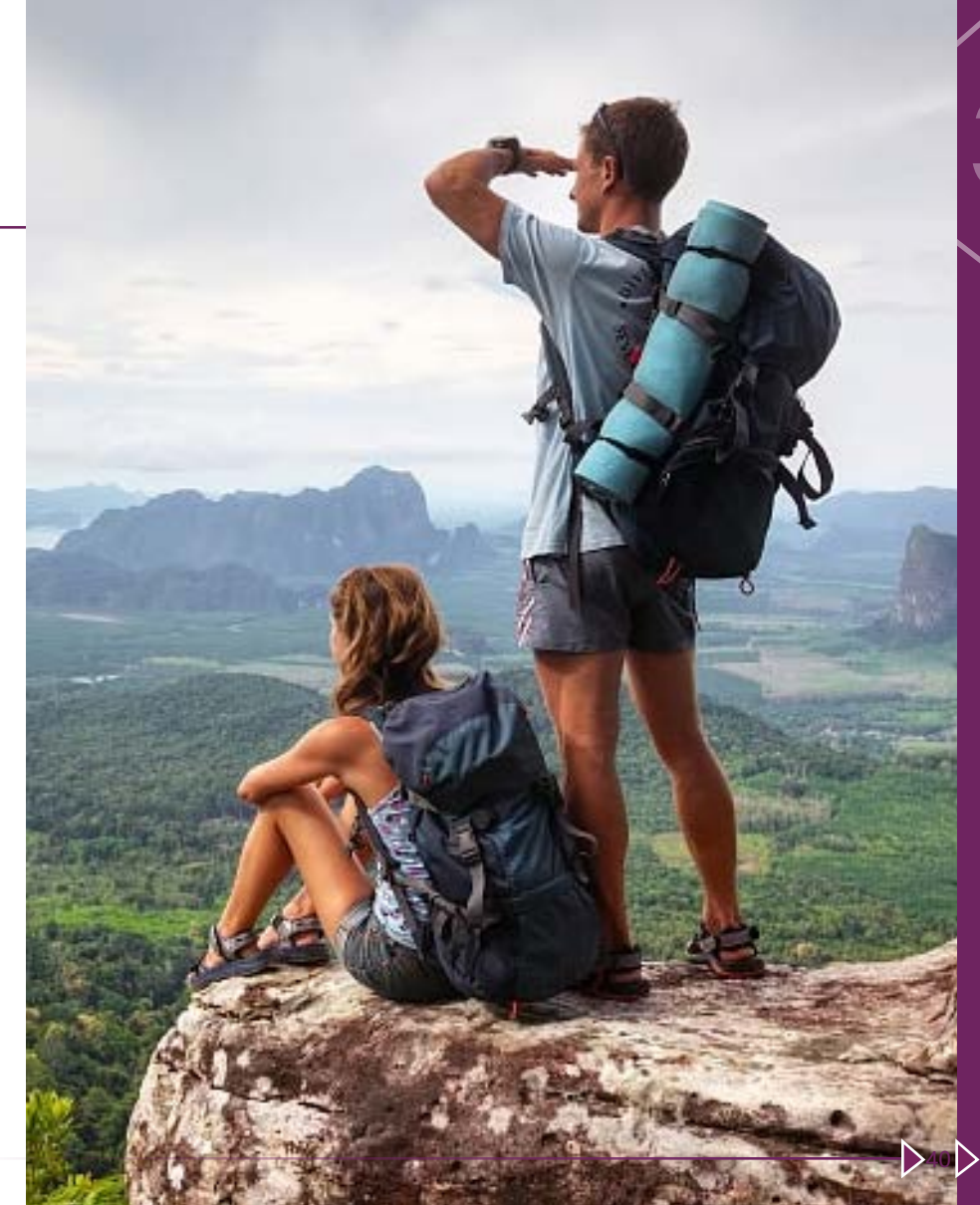
If you are planning on bringing any food with you, check the Customs list of banned and restricted goods to check if you will be able to bring it into China.

### Travelling to Guangzhou from overseas

Guangzhou is one of the Chinese major destinations and has excellent travel connections, with many airlines offering direct flights. Where possible, we recommend flying directly to Guangzhou Baiyun International Airport.

### Getting to the university


If you arrive at Guangzhou Baiyun International Airport at a time, it is easiest to take a taxi, shuttle bus, and metro from the airport to SCUT.



## Travelling to SCUT

### ① Taxi



Please find the gate A4 and exit where you will see the taxis opposite the gate. 




To Wushan Campus, Chinese instruction for Taxi Driver is: 华南理工大学 (五山校区)

To University Town Campus, Chinese instruction for Taxi Driver is: 华南理工大学 (大学城校区)

### ② Metro



You should follow the sign of Metro station to get to this place 




**1)** To Wushan Campus: First take Line 3 at "Airport South" to the station of "TiyuXilu", then take the interchange with Line 3 towards to "Tianhe Coach Terminal" at "Wushan" station. This trip will require about one hour of traveling time.

**2)** To University Town Campus: First take Line 3 to the "Zhujiang New Town" station, interchange with Line 5 to the "Chebeinan" station, then take Line 4 to the "University Town South" station. This trip will require about 1.5 hours of traveling time.

### ③ Air-line Bus



You should follow the sign of Air-line Bus to get to this place 



**1)** To Wushan Campus:

**a.** No.4 Air-line bus costing about RMB 18, get off at the bus stop of "Hua Gong" (SCUT), then take a taxi to our campus.

**b.** No.6 Air-line bus costing about RMB 20: get off at the end stop of "TianheDasha", then take a taxi to our campus.


**2)** To University Town Campus: First take No.1 Air-line bus at the airport; get off at the bus stop of "Bianjian Station", then interchange Bus Line 298 to the "GuangyuanZhongzhan Station", finally take Bus Line 1 to "Huagong Station" in the University Town.


## Travelling to SCUT


### Campus Address:

#### Wushan Campus:

International Student Office, School of International Education, Building no. 32 Room No. 208, South China University of Technology, Tianhe District, Guangzhou, P.R.China, 510640

 +86 (0)20 87110592


 +86 (0)20 87114728

 sieinfo@scut.edu.cn

#### University Town Campus:

Building no.B1, Room No.208, Admission Office, School of International Education, South China University of Technology, Guangzhou University Town, Panyu District, Guangzhou City, China, 510006

 +86 (0)20 39381048 39381029

 +86 (0)20 39381058

 sieinfo@scut.edu.cn

### Airport collection service

Upon request, we arrange an airport pick-up service at your expense. The estimated cost is about RMB 300 from airport to North Campus and RMB 500 to South Campus. You can make a reservation by sending an email to sieinfo@scut.edu.cn for both campuses. You need to provide the following details:

1. Your Name
2. Nationality
3. Date of Birth
4. Email Address
5. Arrival Date
6. Arrival Time
7. Airline
8. Flight Number into Guangzhou
9. The names and numbers of any people traveling with you
10. The number of pieces (Maximum of three luggage)

Airport pick-up reservation must be received by SIE at least five days unable to make the necessary arrangement. When you exit the arrival gate after picking up your luggage, please proceed to the Meeting Area of Guangzhou Baiyun International Airport where you will see our staff holding a banner with the name of our university.

# 3 ▶ Stay in contact



中国电信  
CHINA TELECOM



中国移动  
China Mobile



China  
unicom 中国联通

## Online communication

As a student you will be given free access to the Internet and a University email address once you register. You can also access free WiFi in many cafés around the city.

Services such as Skype and Wechat allow you to make free voice and video calls over the Internet and low cost calls to landline and mobile phones. You can also stay in touch via social media sites, including Facebook, Twitter and Instagram. Services such as Gmail, Facebook and Skype also offer instant messaging functions.

## Telephone

You can buy an international phone cards in many shops inside the campus as well as off-campus, including supermarkets, newsstands and post offices. Some paid telephones at the airport can be operated using a credit card.

If you are planning to bring your mobile phone with you to China, it is best to buy a new SIM card. It can be easily to buy it at the airport or in some campus shops. Students who have been in SCUT or other universities in Guangzhou for some time can give you useful tips regarding what is the best phone companies and networks to use.



### What is WeChat?

WeChat began life in January 2011 as a simple chat app with features and functionality similar to WhatsApp. It was created by a small team of just 8 developers within Tencent's R&D team offices in Guangzhou. WeChat grew beyond anyone's wildest dreams to become by far the most important app in China. WeChat is often described as a Swiss army knife super app that seemingly does everything. It allows us to order cabs, buy film tickets, play games, check in for flights, pay bills, listen to music, read news, shop for clothes or meet random people nearby. Yet despite having an amazing variety of features, the core of WeChat is still messaging. Its primary function is for communication with friends and family.



## ▶ Getting around

### Yang Cheng Tong Public Transportation Card

Yang Cheng Tong, (Chinese: 羊城通, literally:

"Ram City Pass")

is a contactless

rechargeable stored value smartcard designed for paying the travel fares in the metro, buses, taxis and ferries in Guangzhou. The card is accepted by some city merchants, zoos, restaurants, parking meters, and in other establishments as payment. You could buy it in 7-11 shop, or metro stations.



### Buses

Several bus companies operate services within Guangzhou and the surrounding areas. Buses run very frequently between the University, the city centre, and accommodation sites.



### Cycling

Cycling is a quick, convenient and environmentally friendly way to get around the campus. Some roads on the campus have cycle lanes, although

these are often shared by buses. Bike sharing service is popular in China at present. Hundreds of bikes available around you. End your ride in any legal parking space, near your destination. You can use this service to have a short-distance trips anytime by combining innovation and today's IoT (Internet of Things) technology. It is green, reduces congestion, and continually strives to improve the quality of city life. More information, please visit: [www.mobike.com/global](http://www.mobike.com/global) or [www.ofo.so](http://www.ofo.so)



## Getting around

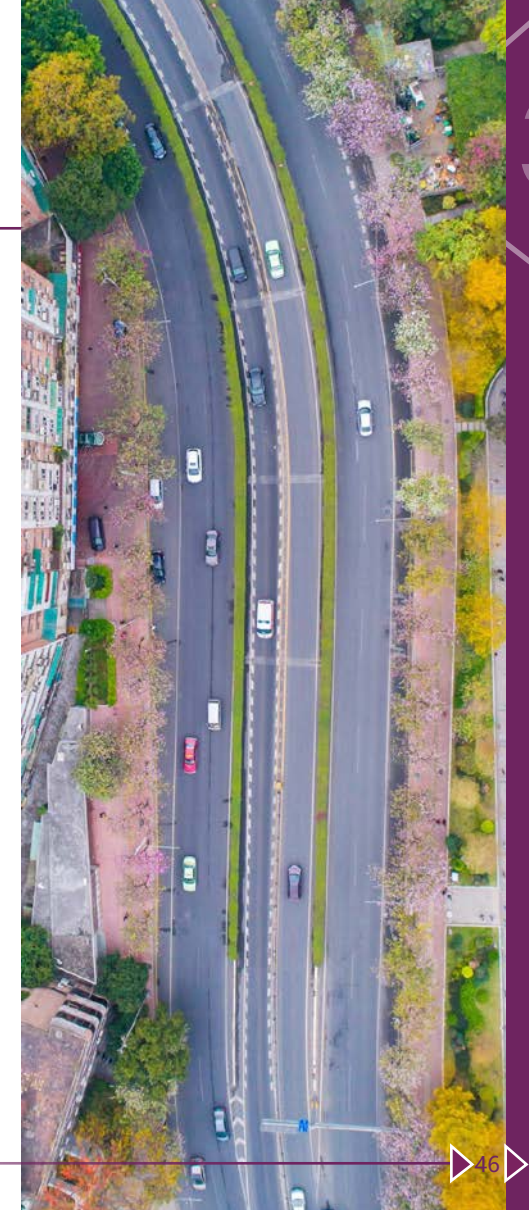
### Trains

National and local train services are available in the city from Guangzhou East (广州东) and Guangzhou South (广州南) railway stations. A 24-hour passenger information service is available at [www.12306.cn](http://www.12306.cn) or [www.ctrip.com](http://www.ctrip.com). Tickets must be purchased before boarding the train – most stations have a ticket office or machine. Guangzhou South railway station is a transportation hub in southern China, which connects most of main cities, such as Beijing (8-9 hours), Shanghai (6-8 hours), and Wu Han (4 hours).



### Taxis

Taxis are a relatively expensive but convenient and safe way to travel. Before you make a journey by taxi, you should ask the driver for the likely cost of your journey and ensure that you have enough cash with you. You could also use "UBER" or "DIDI Dache" to book your Taxi Service.



# ▶ Opening a Chinese bank account

We recommend students to pay their tuition via UnionPay Card as this is the safest and the most convenient way to transfer large sums of money. The UnionPay Card functions as a Debit Card, it transfers money from your saving/checking account directly to the recipient's account and it is commonly used in China. There are some leading banks, including Industrial and Commercial Bank of China (ICBC), Bank of China, China Construction Bank, and Agricultural Bank of China.



**Top tips :**  
Always use your cards safely; keep your PIN secret, be aware of fraud, take care of your card and inform your bank straight away if you lose it.



## ► Residence permit

### How can I apply for a Residence Permit?

Once you arrive in China, students with X visa are required to apply for a Residence Permit within 30 days of entry to China.

Violation to this will lead to a fine by the Division of Exit & Entry Administration Department of Public Security of Guangdong Province (Immigration Office). Compliance with this requirement is your responsibility. All students are required to submit the following documents at the International Student Office of SCUT before applying for the Residence Permit at the Division of Exit & Entry Administration Department of Public Security of Guangdong Province (Immigration Office).

### Required documents for application for Residence Permit include:

- Foreigner Physical Examination Form
- Visa and Residence Permit Application Form
- Visa Application for Study in China (JW202/201 Form)
- Admission Letter of SCUT
- Resident Certificate of Temporary Residence for Visitors
- Study Visa (X)
- Two passport photos(Official photo with barcode)
- Receipt of China Visa application photograph



## Residence permit

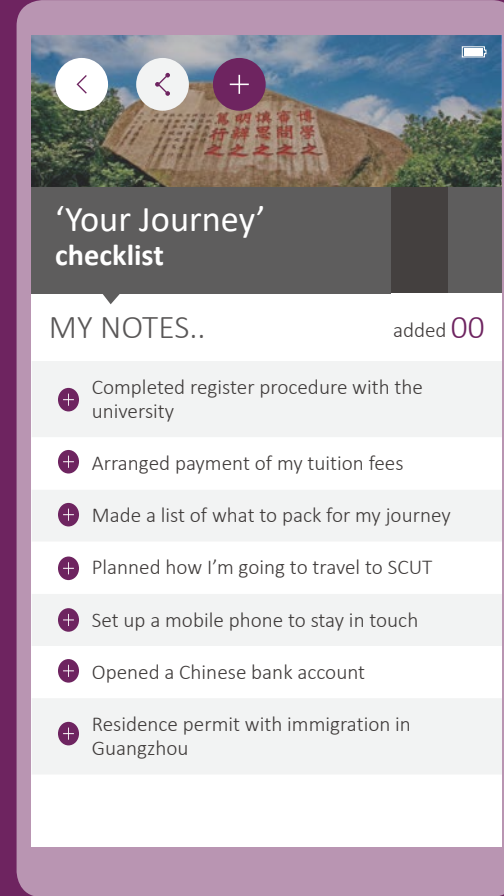
\* The physical examination is taken at Guangzhou International Health Center (GIHC). Those who already had physical examination in their own countries should re-take blood test at GIHC. Students who have obtained Residence Permit in other cities of China must come and register in SCUT before the expired day, and go through the procedures of visa extension with Study Statement or Course-Completion Certificate issued by your former school.

The university is obliged to notify Division of Exit & Entry Administration Department of Public Security of Guangdong Province (Immigration Office) if you breach any visa conditions, change your course, intermit (request a leave or absence), discontinue your studies or make any changes affecting the duration of your study. Both self-supported students and scholarship holders should pay for any fees related to visa issue.



## ► Insurance

It is compulsory for international students to purchase insurance at SCUT. The insurance premium is 400 RMB/semester or 800 RMB/year. If you have joined in other similar insurance plan in your home country or in China, please present the related documents when you register. Scholarship awardees of Chinese government are NOT required to pay for the insurance.



Use this checklist as a guide to ensure you've done all the necessary preparations for your move to the China. These things should be done in advance, but you may not be able to complete some of them until later in the year. You might want to note down some specific actions in the space above so you don't forget to do them before you leave.

# ▶ Directory

We've included this Directory section so you can easily find out about and contact all the services and facilities you might need in the lead up to your arrival, and during your first few weeks at SCUT. There will be further information during Orientation and Welcome.

## Office of Students Affairs

Office of Students Affairs is a central point for information and advice for all international students. The Office provides help with a range of issues including immigration issues such as extending your visa, what to do if you lose your passport or visa, current student management, Counselling Service, student activities, student union, insurance, and accommodation.

**Wushan Campus:** Building 32, Room208, South China university of Technology, No. 381, Tianhe District, Guangzhou, P.R.China, 510640

☎ +86 (0)20 87110592 87112940  
🏠 +86 (0)20 87114728  
✉ gjosie@scut.edu.cn  
**Open time:** Monday to Friday, 8:00am to 12:00am, 2:30pm to 5:30pm.  
**University Town Campus:** Room 208, Building B1, South China University of Technology, Guangzhou University Town, Panyu District, Guangzhou, China, 510006

☎ +86 (0)20 39381020 39381069  
🏠 +86 (0)20 39381058  
✉ gjosie@scut.edu.cn  
**Open time:** Monday to Friday: 9:00am to 12:00am, 2:00pm to 5:00pm.

## Office of Academic Affairs

Office of Academic Affairs is responsible for information and advice on international student academic issues including examinations, certificates, transcripts, fees payment, registration and educational management.

**Wushan Campus:** Building 32, Room208, South China university of

Technology, No. 381, Tianhe District, Guangzhou, P.R.China, 510640

☎ +86 (0)20 87110592 87112940  
🏠 +86 (0)20 87114728  
✉ sieacademic@scut.edu.cn  
**Open time:** Monday to Friday, 8:00am to 12:00am, 2:30pm to 5:30pm.  
**University Town Campus:** Room 209, Building B1, South China University of Technology, Guangzhou University Town, Panyu District, Guangzhou, China, 510006

☎ +86 (0)20 39381030 39381059  
🏠 +86 (0)20 39381058  
✉ sieacademic@scut.edu.cn  
**Open time:** Monday to Friday: 9:00am to 12:00am, 2:00pm to 5:00pm.

## Office of Admission

Office of Admission is in charge of information and advice on international students' admission, scholarships, exchange programmes and alumni relationship.

# Directory

**University Town Campus:** Room 207, Building B1, South China University of Technology, Guangzhou University Town, Panyu District, Guangzhou, China, 510006

☎ +86 (0)20 39381048 39381029  
🏠 +86 (0)20 39381058  
✉ sieinfo@scut.edu.cn  
**Open time:** Monday to Friday: 9:00am to 12:00am, 2:00pm to 5:00pm.

## Foreign Students Federation (FSF)

Student life is not just about studying. It's about making friends, gaining skills and experience, taking a stand, earning a crust, exploring a new city and getting the right support from the University. Foreign Students Federation (FSF) is a student's organization founded by the foreign students and guided by the students' instructor. Since its establishment in 2008, the FSF has

been exerting great positive influence upon the life, study and entertainment of foreign students. In 2011, FSF changed the term of office, absorbed new members and extended the coverage. Through those changes, the student officers in FSF have become more representative. The management of SIE towards FSF are flexible, intensive and responsible. In light of different situations, the staff of SIE give different supports to the activities held by FSF, ensuring every activity is safe, legal and inspirational. At the same time, FSF also welcome the joining of Chinese students to form a Chinese-foreign family.

The Students' Union is run by an elected team of students who work to implement ideas, run campaigns, support student-led societies and ensure students' voices are heard by the University.

